

YANKEE SPRINGS TOWNSHIP
BOARD OF TRUSTEES Special Meeting
2022/2023 Budget Workshop
Wednesday, June 15, 2022
3:00 pm
Yankee Springs Township Hall
284 N. Briggs Rd., Middleville, Michigan 49333
MINUTES

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YS Board of Trustees –
Special Meeting
June 15, 2022

Meeting called to order at 3:00 PM by Supervisor Rob Heethuis

PLEDGE OF ALLEGIANCE

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INVOCATION

INVOCATION

Roll Call: Deb Mousseau, Mike Cunningham, Rob Heethuis, Larry Knowles, Dave VanHouten
(All Present)

ROLL CALL

Staff Present: Alice Jansma

Visitors: 2

ADDITIONS/CHANGES TO AGENDA:

Motion by Heethuis with support from Cunningham to accept the agenda as presented. *Roll Call Vote: Mousseau: yes; Heethuis: yes; Knowles: yes; Cunningham: yes; VanHouten: yes.*

MOTION TO ACCEPT THE AGENDA

Yes: 5, No: 0. **MOTION CARRIED**

BOARD ACTION ITEMS

- Discussion and possible motion to add people to the payroll system for seasonal work.

Motion by Cunningham with support from Heethuis to add at least two seasonal workers to the payroll system for the 2022 summer season. Discussion: The job that Mary and Chuck Shira have been doing taking care of things at the park is incredible. Last year we advertised for a park maintenance position and it was never filled. This would be different because we would be putting a few people on the payroll and then calling on them as needed (similar to how the election inspectors are handled). It is anticipated that there will be work that needs to be done at the park and also at the township hall as needed with the construction activity taking place. An ad will be run in the paper to see if there are other individuals interested. Also discussed if there should be a “not to exceed” number put in place. *Roll Call Vote: Knowles: yes; VanHouten: yes; Heethuis: yes; Mousseau: yes; Cunningham: yes.*

MOTION TO ADD SEASONAL WORKERS TO THE PAYROLL SYSTEM

Yes: 5, No: 0. **MOTION CARRIED**

- Water system 2022/2023 budget approval: The water advisory board has made their recommendation to the Board. Knowles added the line item for \$6,000 for a well head protection plan that has a 50% grant available.

Motion by Mousseau with support from Knowles to approve the 2022/2023 water system budget as presented. Discussion: The board asked questions about the budget which were

MOTION TO APPROVE 2022/2023 WATER SYSTEM BUDGET

answered by Knowles. **Roll Call Vote:** VanHouten: yes; Mousseau: yes; Heethuis: yes; Cunningham: yes; Knowles: yes.

Yes: 5, No: 0. **MOTION CARRIED**

2022/2023 Fiscal Year Budget and Salary Resolution Workshop

Cunningham reviewed the salary history worksheet and how the percentage of the amount given in raises will affect the overall budget. The Board needs to make sure the salaries are enough to attract and retain good staff since there are no benefits, etc., for any of the different positions. Because raises were not given for some years in the past, salaries are lower than other similar positions and increases have not kept pace with inflation.

Motion by VanHouten with support from Mousseau to approve an across the board increase of 8% to all salaries, meeting, training and hourly pay rates for fiscal year 2022/2023 effective 7/1/2022. **Roll Call Vote:** Mousseau: yes; Heethuis: yes; Knowles: yes; VanHouten: yes; Cunningham: yes.

Yes: 5, No: 0. **MOTION CARRIED**

Mousseau gave a review of the proposed budget for 2022/2023. This included the following proposed allocation of the ARPA funds:

- \$150,000 for roads
- \$150,000 for purchase of a new fire truck
- \$100,000 to expand parking lot at the township park (replacing the \$50,000 matching grant that was previously approved)
- \$50,000 for the secure entrance to the office.

Paying for the parking lot expansion at the park will allow the parks committee to move forward with the other plans for expansion. ARPA does require that the funds be allocated to specific projects so when the money is allocated to the road commission there will need to be a plan for what roads are going to be improved with that money. These projects represent a good spread of things that benefit most of the residents of the township. Allocating ARPA money to these projects does not mean that other projects on the list won't be done.

Motion by Heethuis with support from Cunningham to approve allocating \$450,000 of the ARPA funds as proposed: \$150,000 for roads, \$150,000 for the new fire truck, \$100,000 to expand the park parking lot, and \$50,000 for the office secure entrance. **Roll Call Vote:** Cunningham: yes; Knowles: no; Mousseau: yes; Heethuis: yes; VanHouten: yes.

Yes: 4, No: 1. **MOTION CARRIED**

Motion by Cunningham with support from VanHouten to approve the 2022/2023 fiscal year budget as amended, to be presented, and adopted at the 6/22/2022 budget public hearing. Discussion: All the motions will be done next week at the public meeting. The board is deciding today on what will be voted on next week. Is "approve" the correct wording since it will be approved next week?

**MOTION TO APPROVE
8% SALARY INCREASE
FOR 2022/2023**

**MOTION TO APPROVE
ALLOCATION OF ARPA
FUNDS**

Motion withdrawn.

Motion by Knowles with support from Mousseau to approve the 2022/2023 fiscal year budget as amended, to be presented at the 6/22/2022 budget public hearing. Roll Call

Vote: VanHouten: yes; Heethuis: no; Knowles: yes; Cunningham: yes; Mousseau: yes.

Yes: 4, No: 1. MOTION CARRIED

PUBLIC COMMENT: (Limit 3 minutes)

Greg Purcell: The 8% increase is fair and appropriate. With regard to the budget, it shouldn't be approved tonight as it has to be adopted at the public meeting. Thanked the board for the hard work.

Betsy Frigmanski: Expressed support for the 8% increase since the township employees are very hard working and they do not receive benefits that are offered by other employers.

BOARD COMMENT:

Mousseau: Thanked Alice and Mike for the help with preparing for this meeting.

Cunningham: The benefit of this job is the good challenging discussions we have. The paperwork was signed and the financial closing for the installment purchase agreement loan was done on Monday. Just waiting to get the first meeting set up with the contractors. Will likely set up some type of ground breaking ceremony. Hoping that some activity will take place this month moving toward actual construction.

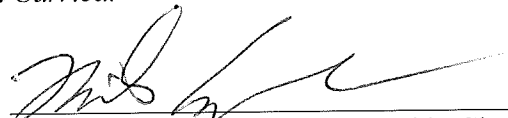
VanHouten: Felt bad about missing the last meeting. The way we did the budget worked out really nice.

Knowles: Thanks for all the hard work. A lot goes into this.

Heethuis: Thanked Alice, Mike and Deb for their work for this meeting. A lot going on right now and it's very exciting.

ADJOURNMENT:

Motion by Heethuis with support from Mousseau to adjourn meeting at 4:20 PM. Approved by all. Motion Carried.

Approved by: 
Michael S. Cunningham, Township Clerk

Date: 8/8/2022

Respectfully submitted by:
Betsy Frigmanski, Recording Secretary
June 20, 2022

**MOTION TO APPROVE
2022/2023 FISCAL YEAR
BUDGET TO BE
PRESENTED AT PUBLIC
HEARING**

PUBLIC COMMENT

BOARD COMMENT

ADJOURNMENT